



5930 E Pima Street Suite 138, Tucson AZ 85712 . phone 520-441-4006 . fax 855-249-5320

Presurgical Evaluation Fee Agreement: Insurance Patients

Name of Patient: _____

Patient DOB: _____

By signing this form, you are indicating that you understand and accept to the following:

- Presurgical psychological assessments are billed in relation to hours spent directly assessing the patient, scoring and interpreting test findings, and preparing the evaluative report. While estimates of the number of hours to be used can be provided at the outset of assessment, the billing will ultimately reflect actual time spent (which could be somewhat less or somewhat more than the initial projection).
- It is your responsibility to disclose at the time of service any and all medical insurance policies the above named patient is covered under. If your insurance company requires prior authorization for presurgical psychological assessment services and you did not disclose that insurance at the time of service, we will not bill them directly. If this is a secondary provider for you, there is a chance they will follow suit with your primary insurance and cover any uncovered portions. This is not a guarantee, however. As such, we would always recommend postponing assessment in favor of obtaining formal authorization prior to initiating the assessment process.
- If A-Z Neuropsychology, LLC is contracted with the insurance(s) you disclose, we will bill them prior to attempting to recoup any uncovered portion from you. At the time of service you may be responsible only for designated specialist co-payments and/or for your deductible (specifically, for the amount of the deductible that insurance verification suggests remains for the year). Co-pays are sometimes charged only after billing the insurance(s) you disclose, in accordance with explanation of benefit (EOB) forms received in response from your insurance(s) following billing.
- You are ultimately responsible for any and all fees not covered by pre-payment or by insurance. There is naturally a delay in the billing process, as all billing is submitted following completion of the evaluation report and as insurance companies can take up to several months to respond to claims. It follows, then, that you could be billed for a remaining balance several months or more after you have received the evaluative report. You understand that it is your responsibility to pay that balance or to make an arrangement to do so within a timely fashion with this office.

•Should the billing process render excess funds in your account (e.g., should more of your deductible have been met by the time your insurance claim is processed), you will be issued a reimbursement check for that amount.

I have read the above fee agreement and agree to each of the points listed above. I have also been given ample opportunity to clarify any questions I have and to discuss any points of concern directly with the evaluator before signing.

Patient Signature

Date

Parent/Guardian or Authorized Surrogate Signature

Date

Printed Name of Person Providing Consent

Relationship to Patient

Witness Signature

Date